I have received a copy of the Catalog and/or Veterans Information Bulletin, which contain the rules, regulations, course completion requirements, and costs for the specific course in which I have enrolled.

Printed Name (Veteran or Eligible Person): ______________________________________________

____________________________________          _____________________________
Signature (Veteran or Eligible Person)             Date
Name of Institution: University of California, Merced

Physical Location: 5200 N. Lake Road
Merced, CA 95343

Mailing Address: University of California, Merced
5200 N. Lake Road
Merced, CA 95344

Telephone Number: 209-228-2734
Fax: 209-228-4694

Bulletin effective August 1, 2012 through July 31, 2013
School, Governing Body, Administrators, and Faculty

A. **Owner**
   Board of Regents of the University of California

B. **Board of Regents**
   Ex Officio Regents
   Pg. 181 of the 2011-2013 UC Merced Catalog

   Alumni Regents
   Pg. 181 of the 2011-2013 UC Merced Catalog

   Staff Advisor to the Regents
   Pg. 181 of the 2011-2013 UC Merced Catalog

   Appointed Regents
   Pg. 181 of the 2011-2013 UC Merced Catalog

   Faculty Representative to the Regents
   Pg. 181 of the 2011-2013 UC Merced Catalog

   Principle Officers of the Regents
   Pg. 181 of the 2011-2013 UC Merced Catalog

C. **Administrative Officials**
   Pg. 181 of the 2011-2013 UC Merced Catalog

D. **Faculty (appointed to date)**
   Pg. 183 of the 2011-2013 UC Merced Catalog

**Instructional Facilities**
The campus for the University of California, Merced is currently located on a 800+ acre site in Merced, CA. Faculty, administration, and staff from the University are utilizing facilities on campus, at the former Castle Air Force base in Atwater, CA, the Promenade, Fresno Center, Tri-College at Merced College, as well as space in the historic Mondo building in downtown Merced, as well as facilities at the main University of California, Merced campus. Graduate students have been admitted since fall 2004. The official campus site opened in fall 2005. Since then, the University has enrolled both, undergraduate and graduate students.

When the campus accepted its first freshmen class in Fall 2005, the campus had three main buildings: the Kolligian Library and Information Technology Building, the Classroom and Office Building, and the Science and Engineering Building. In addition, there was student housing on campus to accommodate
602 students. Since 2005, additional student housing has been built on campus and, as of Fall 2013, the campus can house more than 1,500 students on campus. The Recreation and Wellness Center opened in Fall 2006 and a significant expansion of the Recreation and Wellness facilities is scheduled to open in Fall 2013.

The Science and Engineering Building has approximately 102,000 assignable square feet and space to house 75 academic offices, 4 teaching labs and 66 research labs. The Classroom and Office Building, approximately 60,000 assignable square feet, has enough space to house 98 academic offices, and the majority of UC Merced’s classrooms: one large auditorium (377 seats), two lecture halls (180 seats), five classrooms that seat student groups larger than 45, 19 classrooms that seat groups between 18 and 30, two multi-media arts classrooms and two studio arts rooms and two class breakout rooms. There also are conference rooms for student related activities in the Kolligian Library.

In Fall 2011, the campus opened the Social Sciences and Management Building, providing approximately 62,000 ASF of space – primarily to support the research needs of faculty with the Social Sciences but the facility also delivered the first dedicated instructional space for Arts, Anthropology & Foreign Languages.

The completion of the Science and Engineering 2 building has an estimated completion date of 2014. Science and Engineering 2 is a 102,000 square foot facility which will provide research and instructional labs and core facilities. In addition to offices and labs on the upper levels, breakout rooms with adjacent balconies will provide collaboration space.

**Accreditation**
The University of California, Merced is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges, 985 Atlantic Avenue, #100, Alameda, CA, 94501, Phone: 510-748-9001.

**Entrance Requirements**
Undergraduate students are required to meet the admissions requirements established by the Regents of the University of California. This includes submitting an application, transcripts, appropriate test scores, and a personal statement. Graduate students are required to submit an application for admission, have completed a bachelor’s degree or its equivalent, have a B average in college-level work and submit scores from the Graduate Record Examination. International applicants also must submit a TOEFL (or its equivalent) score of at least 600.
POLICIES

E. **Enrollment Policy**
Admitted students are expected to enroll in classes during designated registration periods.

**Maximum enrollment figures by School are as follows:**
- Undeclared Students / 696
- School of Engineering / 870
- School of Natural Sciences / 1585
- School of Social Sciences, Humanities, and Arts / 1793
- Graduate Studies / 260

F. **Refund Policy**
UC Merced has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course, or withdraws, or is discontinued from UC Merced at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the appropriate pro rata portion of the total charges for tuition, fees, and other charges that the length of the completed portion of the course should bear to its total length. The maximum non-refundable fee is $10.00.

G. **Attendance Policy**
Determined by the faculty

H. **Progress and Probation Policy**
At UC Merced if a student’s GPA or cumulative GPA falls below the 2.0 (3.0 for graduate student’s) required to graduate, the student will be placed on probation. If after two semesters on probation, the student's GPA or cumulative GPA remains below the minimum requirement, his/her veteran educational benefits will be terminated. Once a student’s cumulative GPA is above the minimum requirement, he/she may be recertified for veteran educational benefits.

I. **Grading System**
UC Merced’s grading system is as follows.
- A Excellent
- B Good
- C Fair
- D Barely passing
- F Not passing
- P Passed (grade of C- or better by an undergraduate student)
NP  Not passed
I   Incomplete
IP  In progress
W   Withdrew
NR  No report (when an instructor fails to report a grade for a student)

J.  **Credit toward Degree Requirements**
A course in which the grade A, B, C, D, or P is received is counted toward degree requirements. A course in which the grade F or NP is received is not counted toward degree requirements. Grades of IP or I are not counted until such times as they are replaced by grades A, B, C, D, or P.

K.  **Grade Points**
Grades of A, B, C and D may be modified by a plus (+) or minus (-).
Grade points are assigned as follows:  A+ = 4.0; A = 4.0; A- = 3.7; B+ = 3.3; B = 3.0; B- = 2.7; C+ = 2.3; C = 2.0; C- = 1.7; D+ = 1.3; D = 1.0; D- = 0.7; F = 0.0; I= 0.0; P/NP = n/a. The grades P, NP, IP, and I carry no grade points and the units in courses so graded are excluded in determination of the grade-point average.

L.  **Change of Grade**
All grades except Incomplete and In-Progress are considered final when assigned by an instructor at the end of a term. An instructor may request a change of grade when a computational or procedural error occurred in the original assignment of a grade, but a grade may not be changed as a result of re-evaluation of a student’s work. No final grade may be revised as a result of reexamination or the submission of additional work after the close of term.

M.  **Incomplete (I)**
The grade of I may be assigned when the instructor determines that a student’s work is of passing quality and represents a significant portion of the requirements for a final grade, but is incomplete for a good cause. (Good cause may include current illness, serious personal problems, an accident, a recent death in the immediate family, a large and necessary increase in working hours or other situations of equal gravity.) It is the student’s responsibility to obtain written permission from the instructor to receive an I grade as opposed to a nonpassing grade. The Incomplete petition is available from the Registrar and it must be filed prior to the end of the final examination period.

If an I grade is assigned, students may receive unit credit and grade points by satisfactorily completing the coursework as specified by the instructor. Students should not reenroll in the course; if they do, it is recorded twice on the transcript. Once an I grade is assigned, it remains
permanently on the transcript along with the passing grade students may later receive for that course.

I grades are not counted in computing the grade point average. An I grade received in the fall term must be replaced by the first day of instruction in the following fall term. An I grade received in the spring or summer terms must be replaced by the first day of instruction in the following spring term.

Except as noted below, any I grade that has not been replaced within the above deadlines will be converted to grade F (or NP if taken passed/not passed). After that time, but not retroactively, the grade is counted in computing a student’s grade-point average.

Exception: If a degree is conferred before the end of the above deadlines following the assignment of an I grade, the grade will not be converted to an F (or NP). However, the student still has the option of removing the I grade within the above deadlines.

**N. In Progress (IP)**
For a course extending over more than one term, where the evaluation of the student’s performance is deferred until the end of the final term, provisional grades of In Progress (IP) shall be assigned in the intervening terms. The provisional grades shall be replaced by the final grade, if the student completes the full sequence. The grade IP is not included in the grade-point average. If the full sequence of courses is not completed, the IP will be replaced by a grade of Incomplete. Further changes in the student’s record will be subject to the rules pertaining to I grades.

**O. Passed/Not Passed (P/NP)**
Undergraduate students in good standing who are enrolled in at least 12 units may take certain courses on a Passed/Not Passed (P/NP) basis. Students may enroll in one course each term on a P/NP basis (two courses if they have not elected the P/NP in the preceding term).

Changes to and from the P/NP option must be made during the enrollment period. No changes can be made after the first two weeks of classes without the approval of the appropriate Dean.

The grade P is assigned for a letter grade of C- or better. If the student earns a grade of D+ or below, the grade will be recorded as NP. In both cases, the student’s grade will not be computed into the grade point average. A student may not repeat on a P/NP basis a course that was previously taken on a letter-graded basis.
Credit for courses taken on a P/NP bases is limited to one-third of the total units taken and passed on the UC Merced campus at the time the degree is awarded.

A course that is required, or a prerequisite, for a student’s major may be taken on a P/NP basis only upon approval of the Faculty. Academic divisions may designate some courses as Passed/Not Passed Only. Students do not have the option of taking these courses for a letter grade.

P. **Normal Progress towards a Degree**
UC Merced undergraduate degree programs are designed to be completed in 8 terms or 4 academic years. To meet the normal progress requirement, undergraduate students are expected to enroll in and pass an average of 15 credits per term, completing the 120 credits necessary for graduation in 4 years. The Registrar’s Office and the appropriate Dean will ensure that students are making normal progress towards their degrees. Extensions of enrollment beyond 9 terms requires the approval of the student’s School. In order to remain in good standing, students must meet the minimum progress requirements of the campus.

Q. **Credit Evaluation**
UC Merced will inquire about each veteran or eligible person’s previous education and training, and request transcripts from all prior institutions, including military training, traditional college coursework and vocational training. Previous transcripts will be evaluated and credit will be granted, as appropriate. The veteran or eligible person will be notified of the evaluation result. (NOTE: ALL PRIOR TRAINING MUST BE EVALUATED.)

R. **Unit Conversion**
Unit credit earned by students on any campus of the University of California, while that campus is on a quarter calendar, will be equivalent to credit earned on the Merced Campus as follows: Each quarter unit is equivalent to two-thirds of a semester unit.

S. **Repetition of Courses**
A student may repeat only those courses in which a grade of D, F, or Not Passed was received. Courses in which a grade of D or F has been earned may not be repeated on a Passed/ Not Passed basis.

Repetition of a course more than once requires approval by the appropriate Dean in all instances. Degree credit for a course will be given only once, but the grade assigned at each enrollment shall be permanently recorded.
In computing grade-point average of an undergraduate who repeats courses in which the student received a D or F, only the most recently earned grade and grade points shall be used for the first 16 units repeated. In the case of further repetitions, the grade-point average shall be based on all grades assigned and total units attempted.

T. Academic Probation and Dismissal
The following provisions apply to all undergraduates. Graduate and professional students with scholarship deficiencies are subject to action at the discretion of the Division of Graduate Studies.

To transfer from one campus of the University to another, or from one college, school or division to another on the same campus, a student who has been academically disqualified or is on academic probation must obtain the approval of the Faculty, or its designated agent, to whose jurisdiction transfer is sought.

1. Academic Probation
An undergraduate student is placed on academic probation if one of the following occurs:

(1) The student’s semester grade point average is less than 2.0, or
(2) The student’s cumulative University of California grade point average is less than 2.0.

Probation Status: Academic review occurs at the end of each academic semester. When a student is placed on academic probation, the university notifies the student, and the student’s official transcript states “Academic Probation” for the affected semester. While on academic probation, the student is under the supervision of his/her School or advising unit.

Return to Good Standing: Once a student has met grade point average standards listed above, the student’s academic status returns to regular academic standing.

2. Academic Dismissal
An undergraduate student is subject to academic dismissal from the university if one of the following occurs:

(1) The student has been on academic probation for two or more semesters and the student’s cumulative grade point average is less than 2.0, or
(2) The student’s semester grade point average is less than 1.5 and the student’s cumulative grade point average is less than 2.0.
Academic Dismissal Appeals: A student not previously on probation who earns a semester grade point average below 1.5 is offered the opportunity to appeal dismissal. The student who is subject to academic dismissal and does not complete the appeal process as prescribed is automatically dismissed. The student whose appeal is approved returns on probation and is under the supervision of the appropriate School or advising unit.

Dismissal Status: When a student is academically dismissed, the university notifies the student, and the student’s official transcript states “Academic Dismissal” for the affected semester.

Note: A student who is academically dismissed may return after fulfilling reenrollment requirements.

U. Reentrance After Dismissal for Unsatisfactory Progress
Undergraduate students in academic difficulty who wish to return to the University of California, Merced must file an application with the Office of the Registrar (available from the Office of Registrar’s website http://registrar.ucmerced.edu) by the deadline. It is expected that all official transcripts from other institution(s) with course work for all terms prior to the current term would be submitted with the reinstatement application, and that a final set of official transcripts then be provided to the University at the conclusion of that current term of enrollment demonstrating the completion of an acceptable number of units (normally 24 semester units). Any decision by the University to accept the application will be provisional until the University has received the final official transcripts showing the academic performance of the current term of attendance at another institution(s) of higher education. All final decisions will be made by the Dean of the School to which the student had been admitted or the Dean of the School to which the student has requested to transfer. It is possible that if the student’s academic performance at another institution does not meet the expectations outlined by the application for reinstatement, that the decision to be reinstated could be revoked by the appropriate School Dean. As with all other UCs, a non-refundable application fee of $70 is charged.

V. Conduct Policy
Students are expected to adhere to the University of California Policies Applying to Campus Activities, Organizations, and Students. As stated in the policies, “In order to carry on its work of teaching, research, and public service, the University has an obligation to maintain conditions under which the work of the University can go forward freely, in accordance with the highest standards of quality, institutional integrity, and freedom of expression, with full recognition by all concerned of the rights and privileges, as well as the responsibilities, of those who
comprise the University community. “ The complete list of policies can be found at: http://www.ucop.edu/ucophome/uwnews/aospol/toc.html

W. INSTRUCTIONAL SCHEDULE
UC Merced is on a semester system. Classes will be offered on some combination of Mondays, Tuesdays, Wednesdays, Thursdays, and Fridays. Some courses may have a weekend field experience component. The University is closed for the following holidays: Martin Luther King Day, Presidents’ Day, Memorial Day, Independence Day, Labor Day, Veterans’ Day, Thanksgiving and the Friday after Thanksgiving, Christmas Day, New Years Day.