

CALL TO ACTIVE DUTY

UC Merced understands that students who are members of the National Guard or Military Reserves may be called to active duty. The following information is provided in order to minimize disruption and inconvenience as well as consider unique circumstances for any student fulfilling his/her military responsibility.

Any student called to active duty depending on their specific situation may take a leave of absence, drop or withdraw from all courses and receive a 100 percent refund of tuition and fees (with the exception of health insurance). Refunds for services such as on-campus housing will be based on a daily rate. The drop/withdrawal may occur anytime during the term through the last day of final examinations. If the withdrawal is processed after the fourth week of classes, "W"s will be assigned. Any refund that may be due as a result of this adjustment will be processed in the usual manner. With the permission of the instructor(s), a student may receive an incomplete or a final grade in the courses taken depending on the timing of the call to duty. If this is the circumstance, no refund will be given. Students receiving financial aid or veterans benefits will be subject to the refund policies as provided for by the agencies sponsoring the aid or benefits (including the Veterans Administration). The student will receive a waiver of fees for either an Educational Leave or the readmission fee depending on which program they use.

To begin the process, a student being called to active duty must talk to their academic advisor to discuss their options then provide a copy of his/her orders to the UC Merced Veterans Services Office. For questions about this process or to discuss unique circumstances, the student should contact UC Merced Veteran Services at veteranservices@ucmerced.edu or (209) 228-2736.

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